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Louisiana Office of State Parks

Form A-4

Request for Prices

Page 1 of 2

TO:		DELIVER TO:		INVOICE TO:			
0		Rosedown Plantation		Office of State Parks			
0		1501 Highway 10		PO Box 44426			
0		St Francisville, LA 70775		Baton Rouge, LA 70804			
Fax # -		Fax # 225-342-9461					
Field Req #	Bid Opening	Delivery Date	F.O.B.	Bid	Manager	Contact #	
promo snuggly	1/13/10 10:00 AM	2/13/2010	Park	All	Sharon Broussard	(225) 342-5473	
Description			Line	Qty	Unit	Unit Price	Amount
Adult Snuggie with Sleeves Color: SAGE GREEN Imprint Color: HUNTER GREEN Imprint Area: approx. 10" wide by 12" high Packaging: Each Snuggie Blanket with sleeves to be individually packaged in sealed plastic poly bag. Logos to be provided as camera-ready art All prices to include set-up charges, shipping and handling. For Logo Information contact: Sharon Broussard (225) 342-5473 Fax Bids to (225) 342-9461 Attn: David Youngblood Please send specs along with your bid.			1	500	each		
SUB-TOTAL							

Initial Here: _____

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Field Req #	Bid Opening	Delivery Date	F.O.B.	Bid	Manager	Contact #
promo snuggy	1/13/10 10:00 AM	2/13/2010	Park	All	Sharon Broussard	(225) 342-5473

Description	Line	Qty	Unit	Unit Price	Amount
0					
TOTAL					

Conditions

- 1) Read the entire bid, including all terms, conditions and specifications. Note any attachments referenced in description.
- 2) All bid prices must be typed or written in ink. Any corrections, erasure or other forms of alteration to unit prices should be initialed by bidder.
- 3) This bid is to be manually signed in ink by a person authorized to bind the vendor and faxed back to the agency.
- 4) Bid opening is the date and time by which all bids shall be received in order to be considered.
- 5) "Bid" is the type of Bid - "All" means the bid will be considered on the vendors ability to supply all lines listed. "Line" means the bid will be considered on the ability to supply one or more of the lines listed.
- 6) Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided.
- 7) Bids must be received at the "Deliver To Fax #" specified in the solicitation by the bid opening date in order to be considered. Retain you fax bid confirmation sheet in order to contest bid award.
- 8) Unless otherwise specified by the State of Louisiana in the solicitation, bid prices must be complete, including transportation prepaid by the bidder to the destination and firm for acceptance for a minimum of 30 days. All other fees, accessments, etc should be built into the price of the commodity or service.
- 9) Vendor is responsible for including all applicable taxes in the bid price. State agencies are exempt from all state and local sales and use taxes.
- 10) All bids, unless otherwise provided for, must be signed, submitted and in accordance with these forms provided in the same manner they were received. Failure to do so will eliminate your bid from consideration by the requesting agency.
- 11) Bidders proposing an equivalent brand or model should submit illustrations, descriptive literature, technical data with the bid forms sufficient for the State of Louisiana to evaluate quality, suitability, and compliance with the specifications in the solicitation. Failure to submit such information may cause the bid to be rejected.

Company Name: _____

Delivery Date: _____

Contact & Phone: _____

Signature: _____

By signing above I understand and agree to all terms and conditions set forth above.